

Resolution No. 2227

---

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, ESTABLISHING THE ORDER OF BUSINESS OF THE CITY COUNCIL, PROVIDING FOR THE EXPEDITIOUS CONDUCT OF CERTAIN ROUTINE MATTERS, AND REPEALING RESOLUTION NO. 2036.

---

BE IT RESOLVED by the City Council of the City of Longview, Washington, that the order of business of regular meetings of the City Council shall be set forth in a written agenda, prepared prior to each such meeting, and in accordance with the following format:

1. Call to Order.
2. Invocation and/or flag salute.
3. Roll call.
4. ~~Consideration of previous minutes.~~ Approval of minutes
5. Changes/revisions to Agenda.
6. Presentations and awards.
7. Constituent's comments.\*
8. Follow-up to past constituent comments.
- ~~9.~~ 9. Public hearings.
- ~~10.~~ 10. Board and commission recommendations.
- ~~11.~~ 11. ~~Consideration of Ordinances and resolutions.~~
- ~~12.~~ 12. Mayor's report
- ~~13.~~ 13. Councilmembers' reports.
- ~~14.~~ 14. Consent calendar.
- ~~15.~~ 15. City Manager's report.
- ~~16.~~ 16. Miscellaneous information only.\*\*\*
- ~~17.~~ 17. Adjournment

PROVIDED HOWEVER, that the City Manager may arrange items on the agenda in a different order than set forth above when such matters are so related that it would be more efficient to consider them during the same portion of the agenda.

BE IT FURTHER RESOLVED that the item designated above as "Consent Calendar" may be comprised of the following matters:

1. Certificates of contract completion.
2. Street use permits.
3. Use permits for City property.
4. Vendor/concession permits.
5. Approval of claims (other than tort claims).
6. Banner permits.
- ~~7. Tort claims.~~

~~8.~~ 8. All other routine and/or items believed to be non-controversial, including, but not limited to resolutions and ordinances that have been previously discussed by the City Council and on the agenda for final approval; matters giving the City Manager authority to sign a contract or

agreement; bid awards or rejections; and other similar agenda items.

In consideration of a motion to accept the consent calendar, the Mayor shall ask if any City Council member requests the removal of any item listed. If there is such a request, such item shall be removed from the consent calendar and considered separately. The Mayor shall also ask if anyone in the audience wishes to speak on any item listed in the consent calendar. If there is such a request, such item shall be removed and considered separately. Items included in the consent calendar which propose the expenditure of funds shall have the funding amounts listed. ~~The acceptance of the consent calendar which propose the expenditure of funds shall have the funding amounts listed.~~ The acceptance of the consent calendar shall be evidence of the City Council's concurrence with the recommendations made by the City Manager or other department head for each of the items listed in the consent calendar. Such recommendations shall be included in the minutes of the City Council meeting.

\*In connection with the item described as "constituents' comments," it is the intent of the City Council to restrict the total time allowed to no more than one-half (1/2) hour, and to limit the presentation time permitted to no more than three (3) minutes per constituent or five (5) minutes per speaker representing a group of constituents consisting of 3 or more.

Speakers shall refrain from comment or behavior that involves:

- a. Disorderly speech or action; name-calling or personal attacks; obscene or indecent remarks; and derogatory comments on people;
- b. Promoting or opposing candidates for public office or promoting or opposing upcoming ballot measures.

~~\*\*In connection with the item described as "Mayor's report and Councilmembers' reports," it is the intent of the City Council to limit the total time allowed to no more than one-half (1/2) hour; in the event that additional time is required it should be deferred until after the City Manager's Report.~~

\*\*\* In connection with the item described as "Miscellaneous information only," that section may include, but not be limited to, liquor license applications and transfers, as well as minutes from workshops, commissions, and/or boards.

BE IT FURTHER RESOLVED that Resolution No. 2036 shall be, and it is hereby, repealed.

This resolution shall become effective immediately following adoption by the City Council.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 16<sup>th</sup> of November, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk