



STATE OF WASHINGTON  
PUBLIC DISCLOSURE COMMISSION

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November 12, 2015

Katrina Minton-Davis  
18001 113<sup>th</sup> Street East  
Bonney Lake WA 98391

Subject: Request for Reconsideration, Katrina Minton-Davis, PDC Case No. 16-208

Dear Ms. Minton-Davis:

Enclosed is a copy of the Public Disclosure Commission's Order concerning your Request for Reconsideration. At the Commission's regular October 22, 2015 meeting, the Commission vacated the Findings of Fact, Conclusions of Law and the \$150 penalty assessed against you in PDC Case No. 16-208. A copy of the final Order is enclosed.

PDC staff has started the process of refunding the \$100 you submitted on August 18, 2015. For your information, the PDC is a small state agency with all expenditures and disbursements handled by the Department of Enterprise Services (DES), so staff will send the \$100 to you as soon as it has been processed by DES.

If you have questions, please contact me at (360) 664-8854; toll free at (877) 601-2828 or by email at [kurt.young@pdc.wa.gov](mailto:kurt.young@pdc.wa.gov).

Sincerely,

  
Kurt Young  
PDC Compliance Officer

Enclosure: Order on Respondent's Request for Reconsideration

1                                   **BEFORE THE PUBLIC DISCLOSURE COMMISSION**  
2                                   **OF THE STATE OF WASHINGTON**

3  
4       IN RE THE MATTER OF ENFORCEMENT  
5       ACTION AGAINST

PDC CASE NO. 16-208

**AMENDED FINAL ORDER**  
(Order on Reconsideration Vacating  
Findings and Penalty)

6  
7       Katrina Minton-Davis

8                                   Respondent.

9  
10           This matter came before the Washington State Public Disclosure Commission on  
11   October 22, 2015, at the PDC office, Room 206, Evergreen Plaza Building, 711 Capitol Way,  
12   Olympia, Washington. Respondent, Katrina Minton-Davis, requested reconsideration of the  
13   Commission Order issued following a Brief Enforcement Hearing (brief adjudicative  
14   proceeding) in this matter. The matter was held in accordance with Chapters 34.05 and 42.17A  
15   RCW and Chapter 390-37 WAC.

16           Those present included Katrina Asay, Commission Chair; Anne Levinson, Commission  
17   Vice-Chair; and Member John Bridges. Also present were Senior Assistant Attorney General  
18   Linda A. Dalton, representing the Commission; Kurt Young, PDC Compliance Officer, on  
19   behalf of PDC Staff; PDC Executive Director Evelyn Fielding Lopez; PDC Acting Director of  
20   Compliance Tony Perkins; and PDC staff member Jana Greer as recorder/reporter of the  
21   proceedings. Respondent, Katrina Minton-Davis, submitted written testimony but did not  
22   participate in the proceeding. The proceeding was open to the public and recorded.

23                                   **I. PROCEDURAL HISTORY**

24           The matter involved the allegation that Respondent violated RCW 42.17A.205 by failing  
25   to file a Candidate Registration (C-1 report) within two weeks of declaring her candidacy for re-  
26   election as City Councilmember for the City of Bonney Lake in 2015.

1 A brief enforcement hearing was held on August 13, 2015. The Respondent did not  
2 participate. An initial order was entered August 21, 2015, making Findings of Fact, Conclusions  
3 of Law, and assessing a \$150 civil penalty against the Respondent for one violation of failing to  
4 file a C-1 report within two weeks of becoming a candidate for re-election in 2015.

5 By letter received September 21, 2015, the Respondent requested that the Commission  
6 review/reconsider that order ("prior order"). The order became a final order on September 20,  
7 2015.

8 Following consideration of the prior order, the Respondent's request for reconsideration,  
9 Mr. Young's October 15, 2015, memorandum and his testimony, the Commission voted  
10 unanimously to amend the prior order as follows:

## 11 II. AMENDED FINDINGS OF FACT AND CONCLUSIONS OF LAW

12 1. The Commission makes the following findings:

- 13 a. The Respondent is an incumbent City Councilmember for the City of Bonney Lake  
14 since being elected to office in 2011.
- 15 b. The Respondent has no prior PDC violations.
- 16 c. The Respondent stated she did not receive PDC staff's C-1 warning letter and C-1  
17 hearing notice, since it was sent to an incorrect mailing address.
- 18 d. The Respondent stated she received a telephone call and email from PDC staff on  
19 August 10, 2015, concerning the missing C-1 report and upcoming Brief Enforcement  
20 hearing. She stated that the telephone call was her first notification from PDC staff  
21 about the missing C-1 report.
- 22 e. Staff reviewed the C-1 and F-1 reports previously filed by the Respondent in 2011  
23 and 2012, and discovered that address used for the 2015 warning letter and hearing  
24 notice was a former mailing address for the Respondent.
- 25 f. On August 17, 2015, the Respondent filed the missing C-1 report.

1 g. On August 18, 2015, the Respondent submitted a completed Statement of  
2 Understanding and \$100 penalty payment for PDC Case No. 16-208.

3 2. The Commission vacates the Findings of Fact in the prior order (attached).

4 3. The Commission vacates the Conclusions of Law in the prior order.

5 4. The Commission vacates the penalty assessed, and directs staff to refund the \$100 penalty  
6 previously paid by the Respondent.

7 **III. AMENDED ORDER**

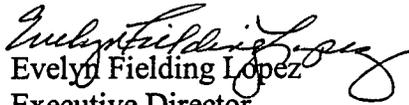
8 The final order entered on September 20, 2015 is vacated.

9 The Executive Director is authorized to enter this order on behalf of the Commission.

10 So ORDERED this 13<sup>th</sup> day of November, 2015.

11 WASHINGTON STATE PUBLIC  
12 DISCLOSURE COMMISSION

13 FOR THE COMMISSION:

14  
15   
16 Evelyn Fielding Lopez  
Executive Director

17  
18 *This order sent by mail to:*

19 Katrina Minton-Davis  
20 18001 113<sup>th</sup> Street East  
21 Bonney Lake, WA 98391

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23  
24  
25  
26  

I, <u>Kurt Young</u> , certify that I emailed a copy of this order to the Respondent at his respective email address.	
<u>Kurt Young</u> Signed	<u>11/13/2015</u> Date