

April 7, 2017

Public Disclosure Commission
711 Capitol Way #206
PO Box 40908
Olympia, WA 98504-0908

Re: Response to complaint filed by Glen Morgan

To Whom It May Concern:

I received notice on April 3rd that a complaint was sent to your office regarding my campaign for Bellevue City Council. My response to each allegation is included below.

1. Failure to timely file C3 & C4 reports on day C1 is filed.

While all the reports were filed according to the filing deadlines established in RCW 42.17A.235(2), my treasurer misunderstood the deadline imposed by section 1 and did not file the initial reports as required. My treasurer now understands the deadline imposed and will comply in all future filings.

2. Failure to report in-kind contribution of professional photography

The original photos taken in January and included on my campaign website were taken by my husband with his camera. I updated my campaign website with subsequent photos taken by my brother with his cell phone. On March 23, I hired a professional photographer and will report that expense as required in my upcoming report. See attached invoice received this week.

3. Failure to report in-kind contribution of Nationbuilder

As a part of subscribing to NationBuilder, a campaign can request a voter file from the company. This service is provided as part of the normal subscription cost, and does not represent an in-kind donation from NationBuilder. Regardless, my campaign has not used this feature to request a voter file and therefore no reporting of this Nationbuilder service is warranted.

4. Failure to list Christian Sinderman and Katherine Bobman as committee officers

According to the definition given by WAC 390-05-245, neither Christian Sinderman or Katherine Bobman are committee officers and therefore should not be listed as such. Christian Sinderman and Katherine Bobman are paid consultants who advise the campaign, but do not ultimately make any decisions on behalf of the campaign.

5. Illegal unauthorized expenditure of funds by an individual not listed as an officer on C1 form

All expenses are personally approved by me before any payment is authorized. Please refer to the response above about committee officers.

6. Failure to accurately report debt

All services provided by NWP Consulting have been appropriately listed as expenses in the month incurred and invoiced. Any future payments or obligations to them will be reported as such

in the same manner. Attached is the invoice for March. I have additionally reported NWP Consulting's retainer as debt to be even more transparent.

7. Failure to properly break down expenses

This expenditure was reported in accordance with WAC 390-16-037. The expense was paid to NWP Consulting and they were listed as the Vendor on the January C4. The sub-vendor they used to print the remit envelopes was Overnight Printing, as identified in the memo of the payment. The original invoice is attached below.

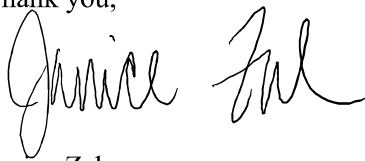
8. Failure to submit accurate F1

After reviewing this complaint and noting that the F-1 form attached to the complaint appeared to be mostly blank, I called PDC on 4/4/17 and spoke with Jennifer Hanson. She confirmed that other than my name and address, the F1 is indeed blank. The PDC system did save my F1 supplement but nothing else of what I thought I had entered in January was captured in the F1. Jennifer explained that their system times out frequently and requires frequent saving of each document. Unfortunately, the system does not show the user that the connection had timed out and that none of the data had been saved. I received an email confirmation (see attached) in January that the F-1 was received and believed that all of the data I had entered into the PDC online form was saved. Now that I understand the PDC system had not saved my data, I amended the F-1 (see attached confirmation email) on April 4th on the PDC website with all the required information. I appreciate this issue being brought to my attention so it can be corrected.

Regarding the Eastside Gymnastics Club, I am no longer on the Board of Directors. The new slate was elected in mid-2016 to serve the 2016-2017 term (see attached email listing the Board of Directors). I have contacted the treasurer for the club so that they can correct the filing with the correct names. I appreciate this issue being brought to my attention so the club can be notified to correct their filing.

Please let me know if you require more information or if I can consider this matter resolved.

Thank you,

A handwritten signature in black ink, appearing to read "Janice Zahn". The signature is fluid and cursive, with the first name "Janice" written in a larger, more prominent script than the last name "Zahn".

Janice Zahn
Janicezahn8@gmail.com
425-200-5525



Janice Zahn <janicezahn8@gmail.com>

PDC Financial Affairs Report

1 message

pdc@pdc.wa.gov <pdc@pdc.wa.gov>
To: janicezahn8@gmail.com

Tue, Apr 4, 2017 at 4:28 PM

This confirms that your F1 for filer id ZAHNJ 005 has been successfully received and filed. Your report confirmation number is 100754332.

This report amends the report with confirmation number 100742059.



Janice Zahn <janicezahn8@gmail.com>

PDC Financial Affairs Report

1 message

no-reply@pdc.wa.gov <no-reply@pdc.wa.gov>
To: janicezahn8@gmail.com

Wed, Jan 18, 2017 at 1:04 PM

This confirms that your F1 for filer id ZAHNJ 005 has been successfully received and filed. Your report confirmation number is 100742059.

Open, Due in 2 months

Activities

Tickets / Ticket #16189

To: Janice Zahn

Hi,
See below - let me know if you need anything else.

Kris

From: Kris Mandyam <kris.mandyam@live.com>**Sent:** Sunday, August 21, 2016 7:58 PM**To:** Ann Wong; Andrhea Fletcher; Nadia Steere; Dwain Zahn; Janice Zahn; Raaben@comcast.net; taichunw@yahoo.com; tammster21@hotmail.com; cjmfranco@hotmail.com; Yan Wang; Andrea Sato Borgmann; rborgmann@hotmail.com; nshilova@gmail.com; sshilov@msn.com; gtazuma@comcast.net**Cc:** Amy Ash**Subject:** Gym East Booster Club Information

Hi All,

You are receiving this email because you expressed interest in participating in the Eastside Gymnastics Booster Club for Gym East. The booster club is a 501c3 organization, which is designed to support the optional gymnastics program at Gym East while offsetting some of the program costs for the members. In order to meet the 501c3 requirements, we have implemented the following:

- All funds received by individual contributions, company matching donations, and fundraising efforts will be *equally distributed to all members, regardless of origin of donation.*
- All club members must contribute an initial donation of **\$1000 before September 5, 2017.**
- Thereafter, two equal payments will be due on December 1, 2017 and February 1, 2015
 - Exact amount will vary by level due to the number of meets in which each gymnast participates. A statement will be sent after the initial donation is received.
- Costs paid for by the booster club includes (but not limited to):
 - Meet Fees
 - Coaches Fees
 - Equipment Fees
 - Leo/Gear Fees
- *All club members must participate in fundraising activities.* It is critical for the success of the club that all members are active participants.
 - We are currently running a fundraiser for carwashes at Brown Bear Carwash.
 - Each member is required to buy 3 tickets at a cost of \$20 total. You can then sell or use the tickets at your discretion, but you are required to participate.
 - Some successful fundraisers we have had in the past are selling flowers at the recreational gym show, silent auction, and wine tasting.
 - If you are interested in serving on the fundraising committee, please respond to this email. The fundraising committee will research other fundraising opportunities but is not responsible in organizing all activities. *We will need a lot of people to help these be successful, so please help!*
- We would like to thank the new Board of Directors:
 - President: Amy Ash
 - Secretary/Treasurer: Kris Mandyam
 - Fundraising Co-Chairs: Carol Franco and Ann Wong
 - Social Media Chair: Open Position

105 S. Main Street, Ste 332
Seattle, WA 98104

Date	Invoice #
3/31/2017	1710685

Bill To
Friends for Janice Zahn 11900 NE 1st Street #300 Bellevue, WA 98005

Description	Amount
RETAINER	5,000.00
Sales Tax	0.00
Total	\$5,000.00

105 S. Main Street, Ste 332
Seattle, WA 98104

Date	Invoice #
1/27/2017	1710611

Bill To
Friends for Janice Zahn 11900 NE 1st Street #300 Bellevue, WA 98005

Description	Amount
PRINTING: REMITS, 500 pcs Vendor: Overnight Printing	460.00T
DESIGN: REMITS Vendor: NWP Consulting	75.00
Sales Tax	0.00
Total	\$535.00